

Summary of Proposed Licence Fees

	full fee	On application	On issue of Licence	Period of Licence
Applicants who apply before the commencement date. No further discounts apply.	£312	£187	£125	5 years
Applicants who apply after the commencement date.	£780	£468	£312	5 years
Applicants who apply after the commencement date with previous management contraventions and are of concern	£780	£468	£312	1 year
Discounted Fees				
Applicants who agree to lease or offer an AST to a council nominated tenant to the Royal Borough of Greenwich for a minimum of 12 months.	£585	£351	£234	5 years
Applicants who are accredited with an approved Landlord or Letting Agent Association.	£624	£375	£249	5 years
Applicants who are both accredited and who agree to lease or offer an AST to a council nominated tenant to the Royal Borough of Greenwich for a minimum of 12 months.	£429	£257	£172	5 years
New build properties where application is received within 1 month of first tenancy. No further discounts apply	£351	£211	£140	5 years

Proposed other fees and charges

Application type	Application fee and charge
Revocation of licence	No fee
Application to licence following revocation of licence	Initial Application fee
Application refused by the council	Initial Application fee with no refund
Application withdrawn by the applicant	Initial Application fee with no refund
Application made in error	No fee, and a refund will be made
Temporary Exemption Notice (TEN) made by the council	No fee
Application received following the expiry of a Temporary Exemption Notice (TEN) made by the council	Initial Application fee
Incorrect Selective application made where application under Mandatory & Additional HMO Licensing Scheme required	Initial Application fee for Mandatory HMO Licensing less any fees paid for initial application made in error
Change of licence type e.g. if a single dwelling is re-let as a house in multiple occupation (this will require a change from a selective licence to an additional licence).	New application fee